

MEETING MINUTES
CHARLOTTE RANCHETTES STREET & DRAINAGE ADVISORY COMMITTEE
June 4, 2008
6:30 p.m.

Attendees: Nigel Morris, Michael Szuba, William Faris, Robert Schaffer

Excused absence Ruth Cudzillo

Absent: James Howarth

The meeting was called to order by Nigel Morris at 6:35 p.m.

Additions/Deletions to Agenda: No additions or deletions to the agenda were requested.

Minutes: Mr. Szuba requested that the minutes of the May 1, 2008 meeting be amended to reflect that no work at all had been done on Polk Drive. Mr. Szuba then moved to approve the minutes of the 2008, meeting, as so amended. The motion was seconded by Mr. Faris and was approved unanimously.

Review Work Done on Phase II Work Plan for Fiscal Year 2008:

Mr. Faris advised that he had obtained and reviewed the monthly activity report and the revenue status report for the Charlotte Ranchettes MSBU and he advised that he had met with Marty Simone regarding those reports. He advised that the activity report reflected that to date the cost of labor was \$100,081.61 for 1443 hours of labor which resulted in an hourly rate of \$69.36 for labor. He again expressed concern regarding labor costs as that sum comprises one-half of the MSBU budget. Mr. Faris advised that out of a budgeted sum of \$226,715.00, after the sum withheld pursuant to statute the sum of \$190,537.22 had been spent on labor, materials and equipment, leaving a balance of \$24,446.84. Mr. Szuba advised that the 20% administrative fee for Phase I work had been included in the Phase II work. The Committee determined that no further analysis was needed at the present time pending a subsequent meeting at Public Works in July.

Review Progress on Establishment/Reestablishment of Area Subcommittees:

Mr. Morris again expressed the need for the Committee members to establish or reestablish subcommittees in their areas in order to obtain resident input regarding matters needing attention regarding drainage, road access and other matters in order that resident complaints and problems be communicated to the appropriate Committee member rather than to Public Works. After discussion, it was determined that even with such subcommittees, it was likely that residents would continue to call Public Works first. In light thereof, the Committee determined that there was a need for a designated person to act as a liaison with Public Works in order that Public Works contact that person regarding resident calls received. In turn, the liaison would then contact the appropriate Committee member regarding the complaint or problem in order that appropriate action be taken.

Mr Faris moved that Mr. Szuba be the designated liaison with Public Works for the foregoing purposes. Mr. Schaffer seconded the motion and the appointment of Mr. Szuba was approved unanimously.

Public Comments: None, as there were no members of the public in attendance.

Member Comments:

Mr. Szuba advised that he received a call from Scott Leonard regarding the surveying for the Punta Gorda force main along Pelican Drive. He inquired regarding the matter of the easements sought by Punta Gorda, but received no definitive response.

Mr. Morris advised of a letter he had received from Roger Baltz offering to provide a presentation by a speaker regarding the sales tax matter to be voted on in August. No Committee member expressed an interest in such a presentation.

Mr. Faris expressed the need for fill on Gewant Blvd. in his area and proposed that if fill was provided by Public Works residents in the area were available and willing to spread it. Mr. Szuba concurred and volunteered to contact Public Works regarding the matter.

Mr. Morris advised that Ruth Cudzillo had indicated an intention to resign as a member of the Committee. Mr. Faris suggested that Chuck Rineheart might possibly be willing to replace her if she resigned. Mr. Morris stated that he would contact Ms. Cudzillo and ask her to submit a written resignation if she intends to resign.

Selection of Next Meeting Date:

The next meeting was tentatively set to be held on July 24, 2008 at 3:30 P.M at Public Works, 7000 Florida Street, Punta Gorda, Florida.

Mr. Faris moved to adjourn, Mr. Szuba seconded, the members unanimously agreed and the meeting was adjourned at 8:00 P.M.

Respectfully submitted,

Robert J. Schaffer

Nigel Morris, Chairman